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AGENDA

REGULAR HYBRID MEETING OF THE BOARD OF COMMISSIONERS
BREMERTON HOUSING AUTHORITY
600 Park Avenue, Sinclair Park Room, 2nd Floor
Monday, March 27, 2023, 5:30 PM

BHA will be closed, and all Board Members, staff and the public may participate in the meeting in-person and/or remotely.

Board Members, staff and the public are invited to attend through one of the following options:

Join Zoom Meeting

<https://zoom.us/j/98508369551>

Meeting ID: 985 0836 9551

One tap mobile

+12532158782,,98508369551# US (Tacoma)

+16699006833,,98508369551# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT:** Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit). If you have an issue to address before the Commissioners on any item not included on the agenda at this time, please raise your hand or raise your Zoom hand if viewing remotely and wait to be recognized by the Chairperson. When you have been recognized, please announce your name before you present your comments.
- 4. CHAIR COMMENTS:**
- 5. COMMISSIONER COMMENTS:**
- 6. APPROVAL OF CONSENT AGENDA:** All items listed under the "Consent Agenda" are considered to be routine and will be enacted **by one motion** unless a Commissioner so requires,

in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6.1 Approval of Regular Minutes: February 27, 2023

6.1.1 Approval of Finance/CMS/Personnel Committee Minutes: February 23, 2023

6.2 Approval of Cash Disbursements –
February 2023: \$20,403,154.80

6.3 Approval of Write-offs for Multi-Family/Public Housing Department - Tenant Accounts
Receivable -
February 2023: \$6,748.49

6.4 Approval of Write-offs for the Section 8 Housing Choice Voucher Program -
February 2023: No Write offs

6.5 Approval of Write-offs for the Landlord AR Section 8/Housing Choice Voucher program –
February 2023: \$3,833.00

7. EXECUTIVE DIRECTOR’S REPORT:

7.1 Executive:

7.1.1 Executive Director Report

Discussion

7.2 **Finance:** There are no Finance action items.

7.3 Housing Management:

7.3.1 Tenant-Based Occupancy Report – Housing Choice Vouchers,
SRO Project Based, SHP, and TBRA

Discussion

7.3.2 Property Vacancy Report

Discussion

7.3.3 Resolution B23-03 Approving Revisions to Admissions and Continued
Occupancy Policy (ACOP)

Motion

7.3.4 Resolution B23-05 Approving Revisions to Administrative Plan

Motion

7.3.5 Resolution B23-06 Approving Nan McKay Expenditure for Housing
Department Restructuring

Motion

7.4 **Business Solutions:** There are no BS action items.

7.5 **Human Resources:** There are no HR action items.

7.6 Contract Management Services:

7.6.1 Resolution B23-04 Authorize the Executive Director to Execute Service
Contract Between CMS and Missouri Housing Development Commission

Motion

8. EXECUTIVE SESSION:

8.1 Potential real estate transaction per RCW 42.30.110(1)(b). This portion of the meeting will be closed to the public.

9. UNFINISHED BUSINESS:

10. NEW BUSINESS:

11. FUTURE 2023 MEETINGS April 24, and May 22, 2023

Housing/Business Solutions Committee: April 20, 2023, at 4:00 PM

Finance/CMS/Personnel Committee: May 18, at 4:00 PM

April 2023							4
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May 2023							5
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12. ADJOURNMENT: