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## AGENDA

**REGULAR HYBRID MEETING OF THE BOARD OF COMMISSIONERS**  
BREMERTON HOUSING AUTHORITY  
600 Park Avenue, Sinclair Park Room, 2<sup>nd</sup> Floor  
Monday, June 26, 2023, 5:30 PM

BHA will be closed, and all Board Members, staff and the public may participate in the meeting in-person and/or remotely.

Board Members, staff and the public are invited to attend through one of the following options:

Join Zoom Meeting

<https://zoom.us/j/98508369551>

Meeting ID: 985 0836 9551

One tap mobile

+12532158782,,98508369551# US (Tacoma)

+16699006833,,98508369551# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT:** Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit). If you have an issue to address before the Commissioners on any item not included on the agenda at this time, please raise your hand or raise your Zoom hand if viewing remotely and wait to be recognized by the Chairperson. When you have been recognized, please announce your name before you present your comments.
- 4. CHAIR COMMENTS:**
- 5. COMMISSIONER COMMENTS:**
- 6. APPROVAL OF CONSENT AGENDA:** All items listed under the "Consent Agenda" are considered to be routine and will be enacted **by one motion** unless a Commissioner so requires,

in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6.1 Approval of Regular Minutes: May 22, 2023

6.1.1 Approval of Finance/CMS/Personnel Committee Minutes: May 18, 2023

6.2 Approval of Cash Disbursements –  
May 2023: \$21,187,185.01

6.3 Approval of Write-offs for Multi-Family/Public Housing Department - Tenant Accounts  
Receivable -  
May 2023: No Write offs

6.4 Approval of Write-offs for the Section 8 Housing Choice Voucher Program -  
May 2023: No Write offs

6.5 Approval of Write-offs for the Landlord AR Section 8/Housing Choice Voucher program –  
May 2023: No Write offs

**7. EXECUTIVE DIRECTOR’S REPORT:**

**7.1 Executive:**

7.1.1 Executive Director Report

**Discussion  
Motion**

7.1.2 Resolution B23-09 Authorize the Executive Director the authority to cause the formation of a Limited Liability Limited Partnership (LLLLP) named in connection with the Bremerton Housing Authority

7.1.3 Resolution B23-10 Authorize the Executive Director the authority to cause the formation of a Limited Liability Company (LLC) named BHA Development instrumentally in connection with the Bremerton Housing Authority’s Repositioning Project.

**Motion**

7.2 **Finance:** There are no Finance action items.

**7.3 Housing Management:**

7.3.1 Tenant-Based Occupancy Report – Housing Choice Vouchers, SRO Project Based, SHP, and TBRA

**Discussion**

7.3.2 Property Vacancy Report

**Discussion**

7.3.3 Resolution B23-11 Approving Submission of FY 2024 Annual Plan

**Motion**

**7.4 Business Solutions:**

7.4.1 Oversight Reporting Connected to BHA Strategy

**Discussion**

7.5 **Human Resources:** There are no HR action items.

**7.6 Contract Management Services:**

7.6.1 Strategic Focus Area 3 – Financial Strength

**Discussion**

**8. EXECUTIVE SESSION:**

**9. UNFINISHED BUSINESS:**

**10. NEW BUSINESS:**

**11. FUTURE 2023 MEETINGS** August 28, and September 25, 2023 (No Board Meeting in July)

Employee Appreciation Event: July 12, at 11:30 AM

Strategic Planning Retreat: July 21, at 9:00 AM

Finance/CMS/Human Resources Committee: August 24, at 4:00 PM

Finance/CMS/Human Resources Committee: September 21, at 4:00 PM

Housing/Business Solutions Committee: October 19, at 4:00 PM

July 2023							7
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August 2023							8
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September 2023							9
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**12. ADJOURNMENT:**