



600 Park Avenue
Bremerton WA 98337
(p) 360-616-7241
(f) 360-616-2811
www.bremertonhousing.org

HYBRID SPECIAL BHA MINUTES

MINUTES OF THE HYBRID SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF BREMERTON HOUSING AUTHORITY (BHA) HELD AT 10:00 AM ON DECEMBER 12, 2022.

1. **CALL TO ORDER:** Meeting was called to order at 10:05 a.m.

2. **ROLL CALL:**

Present:

Chair Jeff Flood	Commissioner Andre Henderson
Vice Chair Jaime Forsyth	Commissioner Joan Hanten
Commissioner Ryan Burton	

Absent:

Commissioner Bo Palmer

BHA Staff Present:

Jill Stanton	Executive Director
Carlita Mendez	CMS Director
Sherman Enstrom	Finance Director
Andi Reed	Housing Director
Tim Schanne	Business Solutions Director
Paula Kennedy	Human Resources Manager
Katie Sharp	Minute Taker/Communications Manager

3. **PUBLIC COMMENTS:** None

4. **CHAIR COMMENTS:** None

5. **COMMISSIONER COMMENTS:** None

6. **RESOLUTION B22-35 APPROVAL OF ANNUAL PLAN:** Comments by Ms. Reed.

Ms. Reed commented, we submitted our Annual Plan in early July. HUD came back wanting revisions, so we had to go back for 45-day public comment and hold two public meetings. No public comment was received, and the meetings had no attendees. We need the resolution approved by the board so we can submit to HUD this week. Ms. Reed worked with HUD to review the draft ahead of time to make sure it would pass. Ms. Stanton and Chair Flood reviewed the plan as well. Two updates were found to be needed. A date will need to be corrected and the conversion by RAD will be added to the conversion by Section 18 before the final Annual Plan is submitted.

Ms. Stanton commented that the Annual Plan makes HUD aware of the agency’s long-term plans. It gives us options and flexibility so, if we choose to, we can act on anything noted in the approved Annual Plan.

☞ **Chair Flood called for motion to approve Resolution B22-35 Approval of Annual Plan with two updates (correct date September 2022 to September 2023 and add the conversion by RAD to the conversion by Section 18 as presented. Vice Chair Forsyth moved for approval of motion. Commissioner Burton seconded motion. Chair Flood called for question. None opposed. Motion carried.**

7. ADJOURNMENT: There being no further business, the meeting was adjourned at 10:11 A.M.

Jill Stanton

Executive Secretary

Jeff Flood

Chairperson of the Board

SEAL

