

Certification for Business Concerns Seeking Section 3 Business Preference in Contracting and Demonstration of Capability

SUGGESTED AFFIRMATIVE ACTION PLAN FOR UTILIZATION OF PROJECT AREA BUSINESSES:

Number of All Contracts Proposed: _____
 Name of Company: _____
 Dollar Value of All Contracts Proposed: _____
 Project: _____

To The Greatest Extent Feasible, Contracts Will Be Awarded Through Negotiation or Bid to Qualified Project Area Businesses.

GOAL OF THESE CONTRACTS FOR PROJECT AREA BUSINESSES:

PROPOSED TYPE OF CONTRACT	APPROX. COST	PROPOSED TYPE OF CONTRACT	APPROX. COST
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

OUTLINE THE PROGRAM TO ACHIEVE THESE GOALS FOR ECONOMICALLY AND SOCIALLY DISADVANTAGED:

BEGIN TYPING HERE: _____

NOTE: TO COMPLETE THE AFFIRMATIVE ACTION PLAN, FOLLOW STEPS OUTLINED IN ATTACHED EXHIBIT. INSERT THIS DOCUMENT IN YOUR HARD COPY PROPOSAL BEHIND THE DESIGNATED TAB NUMBER FOR SECTION 3).

SUGGESTED SECTION 3 PRELIMINARY WORKFORCE STATEMENT UTILIZATION OF LOWER INCOME PROJECT AREA RESIDENTS AS REGULAR, PERMANENT EMPLOYEES, TRAINEES, APPRENTICES.

Address: _____
 Name of Company: _____
 Project: _____

	PRESENT PERMANENT EMPLOYEES (At Time of Contract Signing)	SECTION 3 WORKFORCE PROJECTION (Residents)	TOTAL PROJECTED WORKFORCE INCREASE
APPRENTICES			
JOURNEYPERSONS			
LABORERS			
SUPERVISORY			
SUPERINTENDENT			
PROFESSIONAL			
CLERICAL			

NOTE: RESIDENTS ARE THOSE LOWER INCOME PROJECT AREA RESIDENTS WHO HAVE BEEN QUALIFIED AS ELIGIBLE.

Signature _____ / / _____
 Date (mm/dd/yr)

Printed Name _____ Title _____
 HOUSING AUTHORITY OF THE CITY OF BREMERTON (BHA)

PREFERENCE FOR SECTION 3 BUSINESS CONCERNS IN CONTRACTING OPPORTUNITIES

BHA is required, and also requires its contractors, to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, veteran's or marital status, or economic status and to take affirmative action to ensure that both job applicants and existing employees are given fair and equal treatment.

BHA, in accordance with applicable laws and regulations, has established goals in order to comply with Section 3 requirements. The goals are:

1. 30% of the aggregate number of new hires in any fiscal year should be Section 3 eligible;
2. 10% of all construction contract dollars to Section 3 Businesses; and
3. 3% of all other contracts collars to Section 3 Businesses.

BHA has established the following priority for preference when providing contracting opportunities to Section 3 Businesses:

Priority I: Category 1 Business

Residents of the BHA housing development(s) for which the contract shall be expended.

Priority II: Category 2 Business

Residents of other BHA properties and BHA clients in other BHA programs.

Priority III: Category 3 Business

All other residents residing in BHA's jurisdiction who meet the income guidelines for the Section 3 preference.

Eligibility for Preference

A business concern seeking to qualify for a Section 3 contracting preference shall certify or submit evidence that the business concern is a Section 3 business concern.

HUD directs within 24 CFR 135 that the Bremerton Housing Authority may make award to qualified Section 3 business concerns with the highest priority ranking and with the lowest responsive bid if that bid is:

- (a) Within the maximum total contract price established by the HA; or
- (b) Not more than 10% higher than the total bid price of the lowest responsive bid from any responsible bidder.